

Project Management Practice Certificate IV

Specifically contextualised for
the Australian fitout industry.

DELIVERED BY:



Developed by IFA and Adapt Education, this course provides participants with a wide range of project management skills that can be applied across any fitout project.

This is an opportunity for anyone wanting to develop their skill set and gain a nationally-recognised qualification.

Modules include time and cost management, human resources, risk and quality control, and workplace policy and procedure development.

Currently being delivered online, the program offers support through an interactive portal with unlimited access to trainers.

The course is spread over three segments, with nine units in total, and participants have up to six months to complete each cluster.

ATTENTION QUEENSLANDERS!

CSQ | PROVIDER

Construction Skills Queensland is offering **FULLY FUNDED** places in this course for QLD residents. There are a limited number of places available – express your interest ASAP!



Course overview

This Nationally Recognised course consists of nine units, delivered in groups of three.

- **BSBPMG409** Apply project scope management techniques
- **BSBPMG410** Apply project time management techniques
- **BSBPMG413** Apply project human resources management techniques
- **BSBPMG412** Apply project cost management techniques
- **BSBPMG414** Apply project information management and communications techniques
- **BSBPMG416** Apply project procurement procedures
- **BSBPMG411** Apply project quality management techniques
- **BSBPMG415** Apply project risk management techniques
- **CPCCBBC4012B** Read and interpret plans and specifications

Delivery

The course is broken into three segments, each with three units. Once a participant has completed their enrolment and payment has been received, the first three units will be immediately available via an interactive online portal.

You will have unlimited access to your trainer through phone, email and instant messaging. At Adapt, we pride ourselves on having quick response times to every query. Online study means that you can study at times and locations that suit you.

Duration

Each group of three units must be completed within six months, with each participant having 18 months in total to complete the qualification. However, you are able to fast track if you choose to. As a guide, someone spending four hours per week will comfortably complete the assessment component for each group of three units in this timeframe.

Entry requirements

It is expected that students have well developed written and verbal communication skills, basic numeracy skills and basic computer operating skills. Upon receipt of your enrolment form you will be asked to complete a short Language, Literacy and Numeracy (LLN) test to confirm your suitability for the course. Adapt is able to assist participants who experience LLN issues, or a disability.

Assessment

Your assessment consists of a combination of activities, written questions, case studies, projects, and evidence portfolios.



Fees & payment

IFA Premium Member

UPFRONT PAYMENT: \$3,500
PAYMENT PLAN: \$1,000 up front + \$209 per month for 12 months

IFA Subscriber Member

UPFRONT PAYMENT: \$3,950
PAYMENT PLAN: \$1,000 up front + \$246 per month for 12 months

Non-Member (Industry Associate)

UPFRONT PAYMENT: \$4,150
PAYMENT PLAN: \$1,000 up front + \$263 per month for 12 months

- Participants may select from an upfront payment or payment plan method.
- Fees are inclusive of all course resources and administration fees.
- Enrolments cannot be accepted from international students or those in Australia on a student or education visa.

* Contact the IFA National Office on national_office@ifassociation.com.au for the Member Promotional Code to access the discounted fee.



ATTENTION:
IFA Members should contact the National Office* for a discount code before enrolling!

How to enrol

1. Go to <https://adapteducation.com.au/cert-iv-project-management-practice/>
2. Read the Student Handbook and Course Outline prior to enrolling.
3. Complete the online enrolment form or call Adapt Education on 1300 380 335 to enrol over the phone.

Course commencement

There are no set in-take dates, so you can enrol at any time. The commencement date for the course will be organised once payment has been processed and will be arranged directly between the student and Adapt Education.

Course completion

On successful completion of all course requirements you will be issued with a Nationally Recognised Certificate IV in Project Management Practice (BSB41515). All students completing or discontinuing their studies will be required to complete a student survey.



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