

Supporting Reference Information

PART D

Training organisation's information to be completed by Apprentice

Name of Training Organisation:

Name of Teacher:

Organisation's Phone:

Email:

Name of Apprentice:

Apprenticeship being undertaken:

Below this line is to be completed by Training Organisation Teacher

Please complete this reference form in support of this apprentice's entry for the 2024 IFA/Thomas Brown Apprentice of the Year award.

By ticking this box and placing an electronic signature below, I agree to support this nomination for the 2024 IFA/Thomas Brown Apprentice of the Year award.

Signed:

Date:

RATING SCALE

1 = Needs Work (Unsatisfactory)

2 = Gets By (Marginal)

3 = Meets Requirements

4 = Exceeds Requirements

5 = Exceptional

5	4	3	2	1
Exceptional	Exceeds Requirements	Meets Requirements	Gets By	Needs Work

Attitude to school work

Commitment to trade theory & practice

Demonstrates initiative

Effective team participation

Interest in developments in the shopfitting industry

Willingness to learn

Completion of trade school work requirements

Commitment to safety principles and theory

Listens to instructions

Positive communication with other school
colleagues & teachers

Attitude to the shopfitting trade

Level of trade skill displayed

Please comment on what you believe to be this apprentice's potential in the interior fitout industry: